



Kindergarten Registration Information and Instructions

****Your child must be 5 years old on or before September 1, 2025****

Please read and follow all instructions. Only fully completed applications will be considered.

Step #1 - Collect the required documents for each child you wish to enroll.

Please complete each of the following documents

- ◆ Georgia Department of Health Form - 3231 Immunization record - cannot be expired
- ◆ Georgia Department of Health Form - 3300 - Hearing, Vision, Dental & Nutrition Screening
 - Please make sure all fields on the form are filled out and all 4 screening sections are completed with signature and date.
 - If your child did not pass any portion of the screening, you must provide a copy of an appointment card that states when your child will be reevaluated.
 - If your child turns 4 after the registration date, and you cannot complete form 3300, you must provide a copy of an appointment card that states when your child is scheduled for their 4-year-old check-up.

Please provide 1 copy of each of the following documents

- ◆ Child's certified birth certificate
- ◆ Child's social security card
- ◆ Two proofs of residency
 - 1st proof – mortgage statement, deed, lease, rental agreement, property tax statement
 - 2nd proof – Cartersville City utility bill, power bill, water bill, gas bill, must be **current** (within the last 45 days)
- ◆ State-issued ID, driver's license, or passport for each parent
- ◆ Guardianship paperwork or court orders, if applicable
- ◆ City of Cartersville employee badge or Cartersville School System employee badge, if applicable
- ◆ Proof of government assistance, if applicable

Step #2 - Complete and submit the Kindergarten online registration application on the Cartersville City Schools website at www.cartersvilleschools.org. Please make sure you provide a current email, this is how we will notify you of your application status. Please make sure you write down application number.

Step #3 - Bring your copied documents and required forms with your completed online application number to Cartersville City Schools Central Registration Office at 35 Nelson Street on the following days:

Wednesday 3/26

Wednesday 4/30

Wednesday 5/7

from 8-12pm or 2-3:30pm for review and final submission.

***Please note– All 3 steps listed above must be completed for your registration application to be approved.**

- You will receive notification via email no later than Friday, April 4th regarding your status.

Georgia Department of Public Health Form 3300

Certificate of Vision, Hearing, Dental, and Nutrition Screening

Who is required to file this Form 3300? The parent or guardian of a child who is being admitted for the first time to a public school in Georgia must file a completed Form 3300 with the school when the child is enrolled.

What is the purpose of Form 3300? Form 3300 is intended to make sure that every child in Georgia is screened for possible problems with their vision, hearing, teeth and nutrition. The earlier these problems are detected, the earlier parents can seek professional help for the child.

What screenings are required? Four different screenings are required: vision, hearing, dental, and nutrition. All four screenings must be conducted and reported on the form before it can be filed with the school.

Who can conduct the screenings? Your child's doctor is authorized to conduct all four screenings, as is your local health department. In addition, the vision screening can be conducted by a Georgia licensed optometrist, an employee of Prevent Blindness Georgia trained to conduct vision screening, or a school registered nurse; the hearing screening can be conducted by a Georgia licensed speech-language pathologist or audiologist, or a school registered nurse; the dental screening can be conducted by a Georgia licensed dentist, dental hygienist, or a school registered nurse; and the nutrition screening can be conducted by a Georgia licensed dietician or a school registered nurse. It is not necessary that the same person conduct all four screenings.

What does "BMI" and "BMI%" mean? "BMI" means "body mass index." BMI is a way to describe how much a child weighs in relation to height. "BMI percentile" is a way to compare the child's body mass index to the body mass index of a healthy child. If the child's BMI is less than 5% or more than 84% of what is appropriate for his or her age and height, then the child should be taken to a doctor or dietician for a more detailed evaluation. For more information, visit the Centers for Disease Control and Prevention website on child and teen BMI at:

http://www.cdc.gov/healthyweight/assessing/bmi/childrens_bmi/about_childrens_bmi.html

What should a parent do if the "needs further evaluation" box is checked? "Needs further evaluation" means that the child may have a problem. If the "needs further evaluation" box is checked, then the parent should take the child to a professional for a more detailed evaluation. Your doctor or local health department may be able to help, or recommend someone who can help.

What if a Form 3300 was previously filed for the child at another school? It is only necessary to file the Form 3300 once. If the Form 3300 is filed at the child's first school, and the child later transfers to another school, then the original school is required to forward the Form 3300 to the new school.